



# The Blake CE Primary School

Cogges Hill Road, Witney, Oxon OX28 3FR

Telephone 01993 702840

Email [office.3600@blake.oxon.sch.uk](mailto:office.3600@blake.oxon.sch.uk)

Website <http://www.blake.oxon.sch.uk/website>

Headteacher Tim Edwards-Grundy



*Committed to the care and education of your child within a Christian setting*

## **TEACHING ASSISTANT POST**

Closing Date: Monday 1<sup>st</sup> October 2018 (12.00 Noon)

Interview Date: Friday 5<sup>th</sup> October 2018

Job Start Date: Monday 29<sup>th</sup> October 2018

Contract/Hours: Temporary, Part-time

Salary Details: Grade 4 Points 11-13 £17,007-£17,391 pa (pro-rata & term time only)

Hrs of Work: 2.25 Hours per week (Friday afternoon)

Contact email: [office.3600@blake.oxon.sch.uk](mailto:office.3600@blake.oxon.sch.uk)

## **JOB/PERSON SUMMARY**

A Teaching Assistant is required from 29<sup>th</sup> October 2018, for general class room duties. The Blake is looking for a Teaching Assistant for 2.25 hours per week from 1.00-3.15pm on a Friday afternoon, to join a team of enthusiastic support staff. The position is temporary until the end of Term 6 and term time only. The successful candidate will have energy and enthusiasm, preferably with existing expertise or qualifications relevant to the role of a Teaching Assistant.

If you would like to visit our school, please contact the school office to arrange an appointment, tel. no. 01993 702840 or email [office.3600@blake.oxon.sch.uk](mailto:office.3600@blake.oxon.sch.uk).

The Oxford Diocesan Schools Trust is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post involves the type of work with children and young people that require applicants to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post. All cases are considered confidentially and according to the nature of the role and information disclosed.

## **APPLICATION PROCEDURE**

For further information, a Job Description, Person Specification and a Job Application form can be found on The Blake School website <http://www.blake.oxon.sch.uk/website>. Completed applications should be sent by email to: [office.3600@blake.oxon.sch.uk](mailto:office.3600@blake.oxon.sch.uk) or by post to: The Blake C of E Primary School, Cogges Hill Road, Witney, Oxon OX28 3FR.