



# Governor Newsletter

## February 2018



The role of the governors is varied and interesting. Governors have three key roles –

1. Ensuring clarity of vision, ethos and strategic direction;
2. Holding the headteacher to account for the educational performance of the school and its pupils, and the performance management of staff;
3. Overseeing the financial performance of the school and making sure its money is well spent.

As part of the Oxford Diocesan Schools Trust (ODST) the work of the Governing Board is supported by the Directors of ODST.

Governors have different roles and responsibilities within the Local Governing Board. Each of the twelve governors has a different link to the School Development Plan and attends different committee meetings, but all governors share the workload and over the course of a year will be involved in....

Attending regular meetings of the Full Governing Board.

Attending committee meetings, including ad hoc meetings to discuss admissions and staff pay.

Attending training events, both in-house and provided by the Diocesan Board of Education or ODST.

Being part of necessary governor panels.

Being a governor presence at school events including Parent Forums, school performances and social events organised by The Friends.

Carrying out governor monitoring visits.

Attending Collective Worship.

Meeting visitors to school such as ODST staff, Ofsted, or representatives from the School commissioner's office.





### **The work of the governors involves -**

- Data monitoring in relation to children's academic performance.
- Setting a balanced three-year budget and monitoring income and expenditure against the planned budget.
- Reviewing school policies.
- Monitoring pupil attendance.
- Health and Safety walkabouts, including identifying areas of future expenditure in relation to the school premises.
- Analysing feedback from staff, parents and children.
- Agreeing school development priorities.
- Monitoring safeguarding arrangements.
- Ensuring appropriate provision for children with Special Educational Needs is in place.
- Scrutinising the expenditure of Government grants, such as the Pupil Premium and the Sports and PE Premium.

### **Over the past year that has meant:**

Data from 178 survey responses analysed

Internal assessment data tracked 6 times

Budget monitored 9 times

24 visits to school carried out

12 reports from school staff received

6 reports from ODST considered

12 training courses attended

31 policies reviewed, amended and approved

3 health and safety walkabouts undertaken

22 meetings attended

80 papers read

1 skills audit completed

You can find out more about the work of the Governing Board and who the Governors are by looking at the [School website](#) and reading our termly summary of business. If you wish to contact the governors you can do so via their email address [governors@blake.oxon.sch.uk](mailto:governors@blake.oxon.sch.uk)



***Committed to the care and education of your child within a Christian setting***