



The Blake CE Primary School
Governing Board Business. Term 4.



Skills Audit

During term 4, in order to evaluate their skills and knowledge, the governing body undertook two skills audits.

The skills audits assessed the knowledge, skills and behaviours needed for effective governance as set out in the [Governor Competency Framework](#).

The audits showed that the governing body is well-equipped to fulfil their three key roles and that governors have, between them, the range of necessary skills and knowledge needed.

The audits did however highlight some areas that will be a focus for future training and development. In addition, to ensure that all governors have the knowledge that they need to continue to support Mr Edwards-Grundy and the staff at The Blake School, a number of fact sheets have been produced for governors relating to these areas.

Governors have discussed, amended and approved the following documents –

Safeguarding and Child Protection Policy, Collective Worship Policy, Health and Safety Policy, Critical Incident Plan and Equality Strategy and Objectives.

Copies of many school policies are on the [school website](#). Copies of policies not on the website can be requested from the school office.

The school website

Governors must ensure that the school website meets statutory legislation. The school website has recently been updated to ensure that it meets current legislation, but also provides interesting and useful information about the school.

Equality Strategy and Objectives

Staff and governors welcome their general duty under the Equality Act 2010 to eliminate discrimination, to advance equality of opportunity and to foster good relations, and their specific duties to publish equality objectives which show how they plan to tackle specific inequalities, and to reduce or remove them.

You can find the current strategy and objectives, which have recently been reviewed by governors, on the [school website](#).

Attendance

The Governors received and discussed a mid-year report on attendance.

Overall attendance at The Blake School is currently at 96%, with unauthorised attendance at only 0.4%.

Governors were encouraged by the data but wished to reinforce that leave of absence from school can only be granted in the most exceptional of circumstances and not for family holidays, day trips or outings.

Communication

One of the areas that governors asked parents and carers about during the July 2016 survey was communication.

Governors have recently undertaken a review of communication to ensure that it is both interesting and effective. Governors are continuing to monitor the range of ways in which the school communicates with you.

If you would like to contact the governors you can do so via the school office, or you can email them on blakegovernors@googlemail.com